



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING AGENDA

March 07, 2023, 6:00 PM

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order

Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President			
Maryellen (Missy) Hill, Clerk			
Amanda Babich			
Kurt Grimmer			
Laurel Kingsbury			

ITEM 1 President's Report

ITEM 2 Executive Director's Report

ITEM 3 Special Presentations

- 3a. [PROS Plan](#)
- 3b. Camp Fair Recap

ITEM 4 Board Committee Reports

- 4a. Park Services Committee
- 4b. Finance Committee
- 4c. Administrative Services Committee
- 4d. Recreation Services Committee
- 4e. Campaign Committee
- 4f. External Committees

ITEM 5 Public Comments:

This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for Board Meetings. A copy of the policy is available at each meeting and at www.penmetparks.org

ITEM 6 Minutes

- 6a. [Approval of the February 21, 2023 Study Session Minutes](#)
- 6b. [Approval of the February 21, 2023 Regular Meeting Minutes](#)



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

- ITEM 7** **Consent Agenda**
- 7a. [Resolution C2023-004: Approval of February Vouchers](#)
- ITEM 8** **Unfinished Business: None**
- ITEM 9** **New Business**
- 9.1 **Purchasing Resolutions Requiring One Reading for Adoption: None**
- 9.2 **Single Reading Resolutions Requiring One Reading for Adoption: None**
- 9.3 **Two Reading Resolutions Requiring Two Readings for Adoption: None**
- ITEM 10** **Comments by Board**
- ITEM 11** **Next Board Meetings**
March 21, 2023 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335
- ITEM 12** **Adjournment**

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

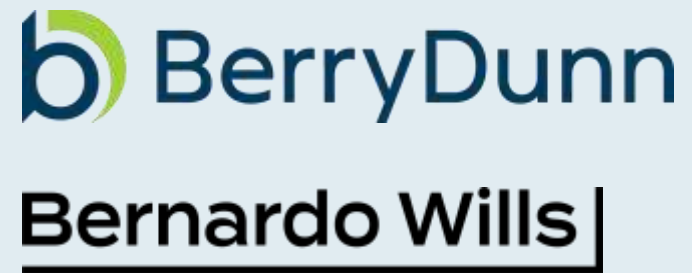
The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.



PenMet Parks

Parks, Recreation, and Open Space Plan Update

Community Engagement Strategy



Engagement Approach

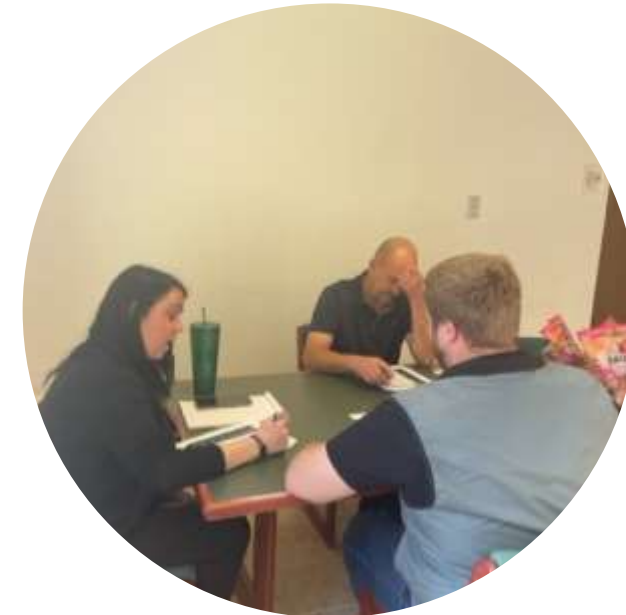


Key Elements of Success

- *The mission of the PenMet Parks is to enhance the quality of life by providing parks and recreation opportunities for our community.*
- *The vision of PenMet Parks is to be a leader promoting health and well-being in a thriving community.*
 - *Stewardship*
 - *Inspiration*
 - *Responsibility*
 - *Collaboration*
 - *Integrity*

Engagement Approach

Internal Engagement



One-on-One Interviews

Staff Focus Group Sessions

Findings

Visioning

Implementation Workshop

Engagement Approach

Community and Stakeholder Engagement



Stakeholder Workshops



Community Open House



Event Engagement



Engagement Approach

Social Pinpoint

Forums

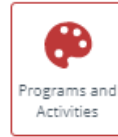
Idea Board

Timeline

Maps



Select a topic area below to share your thoughts and engage in conversation.



Programs and Activities



Special Events



Recreation Centers



Athletic Fields



Aquatics

Indoor turf fields would be amazing. The dream would be something similar to RecPlex in West Des Moines or TBK Bank Complex in Bettendorf. Having outdoor turf multi use fields would also be great.

Start a discussion

4 days ago

Like Dislike

Don't redesign City Park Pool! Keep it classic and functional, update the systems, but please don't put in plastic, gimmicky things like splash pads, fountains, waterslides, etc. It's such a rare gem - most cities don't have anything like it. If someone wants a more stimulating kids-specific pool, there are other options nearby.

Start a discussion

14 days ago

Like Dislike

With the impending addition of acreage to Hickory Hill Park on the north east one suggestion for recreational development might be increasing the hiking trails that have developed socially over the years and make them wider (mowed) such that runners, hikers, and xc skiers could continue to use this area much as they have for many years. It would be great to have separate trails in winter for runners/hikers and snow skiers to allow better conditions.

Start a discussion

6 days ago

I love that North Liberty has creative ways to do outdoor recreation like the fairy houses on the trails, giant kites, car wash, backyard or living room, the community garden, etc. I would like to see with the local businesses and organizations to minimize costs but increase participation from the community.

For Seniors, it would be helpful to have programs well advertised and especially planned for them. If they do not know what is available, they will not attend. Also for mobility challenged patrons, they need to know if there are any specific programs catered for them and what assistance they may have at the facilities. Parking issues for drivers of seniors also represent

Like Dislike

emic, here's a to make employee bonus

Like Dislike

Public Input Opportunities

September

- 9/12 Upper City Park
- 9/19 Willow Creek Park
- 9/26 Mercer Park

October

- 10/3 Fairmeadows Park
- 10/10 Hunters Run Park
- 10/17 Wetherby Park
- 10/24 Scott Park
- 10/31 Happy Hollow(een) Park

Rec N' Roll
Sundays, 3 - 5 p.m.

Engagement Approach

Statistically Valid Survey

6,000 mailed postcard

Arriving at homes this week!

Open-link survey available March 29



Engagement Approach

Statistically Valid Survey

Creating meaningful places

Providing innovative experiences

Serving everyone in our community



Over the past 18 years, Peninsula Metropolitan Park District (PenMet Parks) has grown and expanded premier parks and recreation provider in our region. PenMet Parks boundaries include the areas of unincorporated Pierce County on the Gig Harbor Peninsula, including Artondale, Canterwood, Fox Island, Maplewood, Purdy, Raft Island, Rosedale, and Wollochet.

The mission of the PenMet Parks is to enhance the quality of life by providing parks and recreation opportunities for our community. Your survey responses will aide in the planning, improving, and maintaining of our community's active and passive parks and recreation opportunities.

1. How long have you lived in the peninsula region? Please enter number: years OR Mark this box if less than a year

2. Which area of the community do you reside?

- A. North of Gig Harbor (Crescent Valley/Gig Harbor North)
- B. North of Hunt St. (Rosedale/Swede Hill)
- C. South of Hunt St. (Arletta/Artondale/Pt. Fosdick)
- D. Fox Island
- E. City of Gig Harbor
- F. Key Peninsula
- G. Other _____
- H. Don't know

Creating Meaningful Places

3. How frequently have you or members of your household visited the following PenMet Parks' sites?

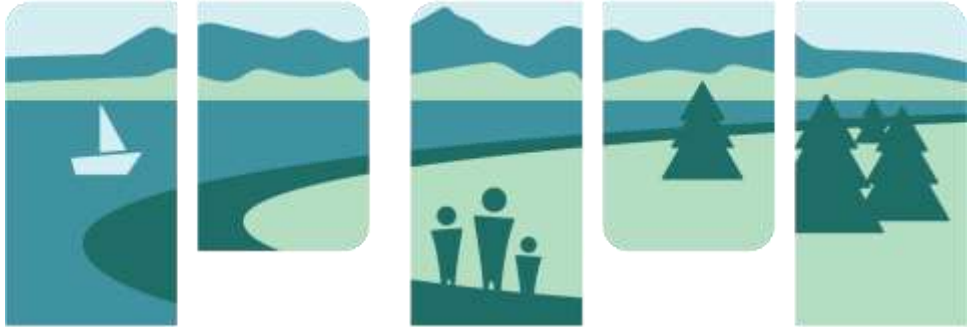
	AT LEAST ONCE A WEEK	A FEW TIMES A MONTH	AT LEAST ONCE A MONTH	A FEW TIMES A YEAR	HAVE NOT VISITED
Arletta Schoolhouse (within Hales Pass Park)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cedrona Boat Launch on Fox Island	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cushman Powerline Trail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fox Island Fishing Pier Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hales Pass Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harbor Family Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kopachuck Heights Open Space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madrona Links Golf Course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maplewood Open Space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McCormick Forest Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Narrows Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosedale Community Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosedale Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rotary Bark Park (within McCormick Forest Park)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sehmel Homestead Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunrise Beach Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tacoma DeMolay (Bella Bella) Sandspit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tubby's Trail Dog Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wollochet Bay Estuary Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Optional) Other: (specify _____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. What are the main reasons you visited a PenMet Parks' site in the LAST YEAR?

- Personal fitness
- Playground use
- Athletic field use
- To spend time with family and friends
- To exercise a pet
- To attend a community event
- To be close to nature
- Water access
- I don't visit parks
- Other: (specify _____)

Engagement Schedule

Engagement Approach	
Statistical survey invites mailed	March 6, 2023
Project website launch	March 15, 2023
Open-link survey available on project website	March 29, 2023
Internal engagement and stakeholder workshops	April 5 - 7, 2023
Event Engagement (Egg hunt)	April 8, 2023
Open House	May 3, 2023



PenMet Parks
Parks For All. Parks For Life.



An aerial photograph of a large lake surrounded by dense green forests. In the foreground, a residential development with several houses and a golf course is visible along the shoreline. The sky is blue with scattered white clouds. The image is split diagonally by a white line that runs from the top right to the bottom left.

Open Q&A



Thank you!



Teresa Jackson
Project Manager
BerryDunn
teresa.jackson@berrydunn.com



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

STUDY SESSION AGENDA

February 21, 2023, 5:00 PM

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order: 5:02 PM

Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	x		
Maryellen (Missy) Hill, Clerk	x		
Amanda Babich		x	
Kurt Grimmer	x		
Laurel Kingsbury	x		

Quorum: Yes

ITEM 1 Board Discussion

1a. Advisory Committees

Board Comments: Advisory Committee Policy Suggestions / Requests

- Outline clear expectations
- Advisory roll defined and consider any conflict of interest
- Start with Adaptive Recreation Committee
- Add signature line by outline of committee
- Consider term length of two years
- Make sure committee is doing valued, meaningful work with outcomes
- Review purpose of committee during Board Retreat
- Nominations constantly open so there is a pool of applicants available if a vacancy comes about.
- Should they have a budget item for rental or refreshments

ITEM 2 Adjournment Time: 5:52 PM

Approved By the Board on _____

Steve Nixon, Board President

Maryellen "Missy" Hill, Board Clerk



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING AGENDA

February 21, 2023, 6:00 PM

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order: 6:02 PM

Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	X		
Maryellen (Missy) Hill, Clerk	X		
Amanda Babich		X	
Kurt Grimmer	X		
Laurel Kingsbury	X		

Quorum: Yes

ITEM 1 President's Report

- Correspondence with Joyce Schultz from the Gig Harbor Senior Center
- Worked on presentation with Matt Orlando
- Attended Pierce County Council meeting via zoom
- Met with community seniors

ITEM 2 Executive Director's Report

- The recreation guide is going out in the mail
- Summer Camp Fair 3/4/2023
 - New programs this summer
- All members of the public are invited to the 2/27/23 Meetings:
 - Feasibility Study on Dedicated Space for Seniors
 - Feasibility Study on Aquatic center
 - Each will have virtual and in-person options
 - All are welcome, more details are on the website
- PROS Plan Community Engagement Phase is starting
 - Survey of park users and non-users going out to 6,000 homes
 - Open House TBA
 - Website for input available soon

ITEM 3 Special Presentations

3a. Evergreen Mountain Bike Alliance

Evergreen Mountain Bike Alliance Executive Director Yvonne Kraus (via zoom) and West Sound Chapter Representative, Matt Orlando.

January 2022 proposal follow-up



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

PowerPoint Presentation

Board Question: Clarification on RTP State funded match program and did you evaluate other properties? **EMBA:** Funding explanation. Yes, McCormick has the best layout with consciousness to other user groups and possible easement to Sehmel. **Board comment:** Very professional and thought-out presentation. Like the accessibility and inclusion.

ITEM 4

Board Committee Reports

4a. Park Services Committee

- PROS PLAN
- RFQ for DeMolay
- RFP for Signage Plan
- CRC Update

4b. Finance Committee

- IT Second Server installed at Hales Pass
- Refund Procedure and Fee to recapture Finance Fee
- Debt Services fund presentation
- Equipment replacement fund

4c. Administrative Services Committee

- Hiring
- Training
- Advisory Committee policy framework

4d. Recreation Services Committee

- New director introduction, Tracy Gallaway
- Rec Service Assessment update
- 2023 committee plan

4e. Campaign Committee

- Event Follow Up
- Process for Gift Acceptance

4f. External Committees: None

ITEM 5

Public Comment Provided By:

- Gary Robertson
- Todd Udem
- Mark Michel
- Ian Andersson
- Alyssa Eckert
- Phillip Nunn
- Mark Goins



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

ITEM 6 Minutes

- 6a. Approval of the February 7, 2023 Study Session Minutes**
- 6b. Approval of the February 7, 2023 Regular Meeting Minutes**
 Commissioner moved to adopt the minutes as presented.
 Commissioner seconded.
 Roll call vote. Approved unanimously. Motion carried.

ITEM 7 Consent Agenda: None

ITEM 8 Unfinished Business

- 8a. Second Reading of Resolution RR2023-001 Adopting Amended P50-102: Recreation Scholarship Policy**

This Item was moved and seconded on January 17th, 2023. There is a motion on the table.

Executive Director Bujacich explained Board suggestions from 1/17/23 were incorporated into a few changes to the Policy and requested the board amend resolution RR2023-001.

Commissioner moved to amend Resolution RR2023-001
 Commissioner seconded to Amend Resolution RR2023-001
 Roll call Vote to approve amended Resolution RR2023-001:
 Approved unanimously. Motion carried.

Board Question: Will there be a household cap? **Staff Answer:** No, there will not be. There will also be broad outreach to include:

- Marketing
- Team Training
- Social Media
- Website
- School District outreach
- Program Outreach
- Camp Fair – applications
- Press Release
- Newsletter

Board discussion: None
 Roll call vote. Approved Unanimously. Motion Carried



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

8b. Second Reading of Resolution RR2023-002 Adopting the Project Budget for the Tacoma DeMolay Sandspit Nature Preserve Master Plan, Facility, and Accessibility Improvements

This Item was moved and seconded on February 7th, 2023. There is a motion on the table.
No additional staff presentation.
Board discussion. None
Roll call vote. Approved unanimously. Motion carried.

ITEM 9 New Business

- 9.1 Purchasing Resolutions Requiring One Reading for Adoption: None**
- 9.2 Single Reading Resolutions Requiring One Reading for Adoption: None**
- 9.3 Two Reading Resolutions Requiring Two Readings for Adoption: None**

ITEM 10 Comments by Board

Thank you for being here and thank you for your comments and feedback.
Thank you for coming out it is nice to have a room full of people.

ITEM 11 Next Board Meetings

March 7, 2023 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

ITEM 12 Adjournment Time: 7:31 PM

Approved By the Board on _____

Steve Nixon, Board President

Maryellen "Missy" Hill, Board Clerk

Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary



Peninsula Metropolitan Park District

RESOLUTION NO. C2023-004

APPROVING VOUCHERS FROM FEBRUARY 2023

WHEREAS, the Peninsula Metropolitan Park District Board of Park Commissioners approved the 2023 operating budget in Resolution RR2022-010 and the 2023 capital budget in Resolution RR2022-011 on November 15, 2022; and

WHEREAS, expenditures are within the current resource projections at the fund level; and

WHEREAS, the Executive Director or his or her designee has certified that the materials have been furnished, the services rendered, or the labor performed as described, and that each claim represents a just, due, and unpaid obligation against the District;

NOW THEREFORE BE IT

RESOLVED by the Board of Park Commissioners of the Peninsula Metropolitan Park District that vouchers in the amounts and for the period indicated on Attachment "A" be approved for payment.

The foregoing resolution was adopted at a regular meeting of the Board of Park Commissioners of the Peninsula Metropolitan Park District held on February 7, 2023.

Approved By the Board on _____

Steve Nixon, Board President

Maryellen "Missy" Hill, Board Clerk

Attest: Ally Bujacich



Attachment A to Resolution C2023-004

For the period beginning 02/01/2023 and ending 02/03/2023

Voucher #230201001 through #230201032 is approved for payment in the amount of \$40,090.89.

and

For the period beginning 02/04/2023 and ending 02/07/2023

Voucher #230202001 through #230202002 is approved for payment in the amount of \$31,074.60.

and

For the period beginning 02/07/2023 and ending 02/14/2023

Voucher #230203001 through #230203036 is approved for payment in the amount of \$25,910.14.

and

For the period beginning 02/14/2023 and ending 02/17/2023

Voucher #230204001 through #230204066 is approved for payment in the amount of \$56,386.50

and

For the period beginning 02/18/2023 and ending 02/28/2023

Voucher #230205001 through #230205051 is approved for payment in the amount of \$151,916.80.